

WESTLAKE CHRISTIAN ACADEMY

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FAMILY ADMISSIONS PACKET

Thank you for investigating the possibility of a quality Christian education at Westlake Christian Academy. We welcome your interest in enrolling your children because we believe that the process of education is a partnership between the Christian home and the school. Our Mission is what make us unique:

Our Mission: To provide for Christian families a Christ-centered education that challenges students to honor Jesus Christ in thought, word and deed.

If you are looking for a school that will reinforce the Christian, Biblical values you teach at home, Westlake Christian Academy is the place for you!

FAMILY PROFILE

You and your child may feel most comfortable at Westlake Christian Academy if you:

- Understand and are committed to Christian education for your children.
- Are in agreement with the Westlake Christian Academy Statement of Faith (see back page of packet).
- Will support the school's mission, policies, procedures, standards, and Parent-School Agreement of Westlake Christian Academy (see page 3 of packet).
- Regularly attend a Bible-believing church.
- Decisions have been made trusting Jesus Christ as personal Savior.
- Can obtain favorable references as indicated within this packet.
- All students seeking admission are in good standing at their previous school.
- Secondary students must express a genuine desire to attend Westlake Christian Academy.

PACKET CONTENTS

Admission to Westlake Christian Academy is based on the Admissions Policies and Procedures stated on the inside cover of this packet. It is important that the contents of this packet be read carefully and completely. The components are:

- Admissions Policies and Procedures
- Statement of Faith
- Application For Admission
- Student Application (Grades 7-12 only)
- Student Commitment (Grades 7-12 only)
- Various other forms: Immunization/Physical Information, Pastoral Recommendation, & Records Request
- Tuition & Fee Schedule

ADMISSION POLICIES AND PROCEDURES

The school board has established the following guidelines for admission to Westlake Christian Academy:

- The Administration is given the authority to admit qualified students to WCA.
- The processing of applications cannot be started without the receipt of all required Application forms and fees.
- One or both parents must subscribe to the policies, procedures, philosophy, standards, and statement of faith of Westlake Christian Academy as outlined in admissions materials & the parent/student handbook.
- No student will be admitted who:
 - ◆ Shows low academic performance as indicated by standardized testing program, report cards, or WCA admissions test.
 - ◆ Has failed the most recent grade level or semester prior to application.
 - ◆ Has not been in good standing at their current school(s) for at least the prior semester.
 - ◆ Has a recent history of emotional or disciplinary problems.
 - ◆ Has been suspended or expelled within the last year.
 - ◆ Has a court record.
 - ◆ Comes from a non-Christian home—a Christian home being defined as: a home where one or both parents have received Jesus Christ as their personal Lord and Savior.(1 Cor. 7:14)
 - ◆ Has an identified or probable Learning Disability beyond our scope of expertise.
- Children applying for the two-day Pre-School program must be three (3) years of age by September 1; and four (4) years of age by September 1 for the three-day Pre-K program. Children applying for admission to Kindergarten must be five (5) years of age on or before September 1. Any child applying for First grade must be six (6) years of age on or before September 1.
- Westlake Christian Academy admits students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. We do not discriminate on the basis of race, color, national or ethnic origin in administration of educational policies, admissions policies, scholarship and loan programs, and athletic and other school administered programs.

INSTRUCTIONS

1. Prior to formally applying you are welcome to tour the school, make an appointment to discuss school programs, ect. Depending on the calendar, the applicant may be invited to “shadow” (spend a day with us in the classroom).
2. To initiate the formal process complete the enclosed Student Application and return it to the school office along with a non-refundable application fee of \$25.00. Applications will be processed only after all forms are returned.
3. For each student applying, the following forms must be completed and information provided:
 - ☐ Application For Admission
 - ☐ Pastoral Recommendation
 - ☐ Principal/Teacher recommendation
 - ☐ Immunization/Physical Form
 - ☐ A copy of the student's most recent report cards (one year)
 - ☐ A copy of the student's most recent standardized test scores
 - ☐ Birth Certificate
 - ☐ Other information per Records Request Form
 - ☐ Student Application (Grades 7-12 only)
 - ☐ Complete & Sign the Student Commitment Form (Grades 7-12 only)
4. The application will be reviewed and qualified applicants and parents will be scheduled for an interview. A final decision regarding admission will be made after the interview and the prospective family will be notified as soon as possible.
5. Upon Acceptance, a \$250 registration fee will be due for the first child, and \$100 for each child thereafter.
6. Since the academic standards at Westlake Christian Academy maybe higher than those of other institutions, an achievement test may be given to all new students to determine an appropriate grade level placement. The school does not want to place undue stress on students who possibly would find the work too difficult if misassigned.

_____ Date Received	_____ Principal/Teacher Recommendation
_____ App. Fee Paid:	_____ Records Request Sent
_____ Check #:	_____ Records recieved
_____ Cash:	_____ Interview Date
_____ Report Card	_____ <u>7-12 Only:</u>
_____ Standardized Test	_____ Student Application
_____ Student entered on App. tracking	_____ Student Commitment
_____ Pastoral Recommendation	
_____ Birth Certificate	Denied, date: _____
	Accepted, start date: _____



A non-refundable \$25 Application Fee must accompany this completed application form. All forms related to the Admissions Packet must be submitted before this application can be considered.

Current Grade _____	Pre-School (age 3)	Pre-Kindergarten (age 4)	Kindergarten
Applying For Grade _____	<input type="checkbox"/> 2 Day morning T/TH	<input type="checkbox"/> 3 Day Morning M/W/F	<input type="checkbox"/> Morning
Date to Begin _____		<input type="checkbox"/> 5 Day: Morning M - F	<input type="checkbox"/> Afternoon

Student's Legal Name _____
Last First Middle Nickname

Student's Address _____
Street, P.O. Box, or Apt. # City State Zip

Telephone _____ Date of Birth _____ Age _____ Gender ☐ Male ☐ Female

FATHER'S NAME _____ **WORK PLACE** _____

FATHER'S WORK PHONE # _____ **OCCUPATION** _____

E-MAIL ADDRESS _____ **CELL/PAGER #** _____

MOTHER'S NAME _____ **WORK PLACE** _____

MOTHER'S WORK PHONE # _____ **OCCUPATION** _____

E-MAIL ADDRESS _____ **CELL/PAGER #** _____

How did you become interested in WCA? ☐ Friend ☐ Pastor ☐ Relative ☐ Advertisement ☐ WCA Family ☐ Other

Why do you wish to send your child to Westlake Christian Academy?_____

Describe your child's interests, talents, and abilities _____

Are there areas (academic, social, spiritual) where you feel that your child may need special assistance in adjusting to his/her new school situation? _____

School last attended and/or enrolled _____ Grade _____

School address/phone _____

Has the student ever been retained in a grade? _____

Does the student regularly require medication? _____

Has the student ever been suspended? _____ Expelled? _____ Asked to Withdraw? _____

*If yes, please explain with details on a separate sheet of paper.

PARENT STATEMENTS

Parent(s)/Guardian: Please make a full statement describing your personal faith in Jesus Christ for your salvation.

Father _____

Mother _____

FAMILY BACKGROUND

What is the family status in your home?

☐ Married ☐ Divorced ☐ Single Parent ☐ Living with Guardian

If divorced, who has custody for decision making? ☐ Joint ☐ Father ☐ Mother

If your child is not living with both parents, please explain on a separate piece of paper the custodial arrangements and attach a copy of the most recent appropriate legal documents which clarify these arrangements.

If applicable – According to the most recent court order, who is allowed to make contact with your child at school and/or pick up at school? _____

FAMILY BACKGROUND

If there are other children in your family, please complete the following:

Name _____ Grade _____ School _____

Name _____ Grade _____ School _____

Name _____ Grade _____ School _____

Name _____ Grade _____ School _____

Name _____ Grade _____ School _____

REFERENCES

Please list the names and phone numbers of two families (preferably one WCA family) who knows you well. Do not list relatives.

Name _____ Phone _____

Name _____ Phone _____.

SPIRITUAL BACKGROUND

Name of church your family/student attends _____

Address _____ Years Attending _____

Pastor's name _____ Youth Pastor _____

What is the frequency of your family's attendance: ☐ Weekly ☐ Frequently ☐ Infrequently

PLEASE RESPOND TO THE FOLLOWING QUESTION FOR EACH INDIVIDUAL BELOW: Has there been a time in your life when you have realized your spiritual need of Jesus Christ and accepted Him as your personal Savior?

Child:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Uncertain	<input type="checkbox"/> Not Ready Yet
Father:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Uncertain	<input type="checkbox"/> Not Ready Yet
Mother:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Uncertain	<input type="checkbox"/> Not Ready Yet

Westlake Christian Academy does not discriminate on the basis of race, color, national or ethnic origin in the administration of its educational policies, admissions policies, tuition assistance, athletic policies, personnel policies, or other school administered programs.

PARENT – SCHOOL AGREEMENT

1. If my child should become involved in any trouble at school, or I disagree with any policy set by the school, I will in no case complain to any parent, but in the love of Christ and with prayer, I will register only necessary complaints with the teacher or administrator. (Matthew 18:15-20)
2. I realize that Westlake Christian Academy should not take the place of my child's regular church attendance and understand that my/our regular attendance at a sound gospel-preaching church is necessary for my child's continued enrollment in this school.
3. I appreciate the standards of the school and will not tolerate profanity, obscene gestures, dishonor to the Trinity and the Word of God, or disrespect to the personnel of the school. I hereby agree to support all regulations of the school in the applicant's behalf and authorize the school to employ such discipline as it deems wise and expedient for the training of my child. (Proverbs 22:6, Ephesians 6: 1-2, Hebrews 12:6)
4. I agree to uphold and support the high academic standard of the school by encouraging my child to study and complete any homework or assignments.
5. I understand that assessments will be made to my account to cover damage to school property caused by my child. (including breakage of windows, abuse of books, etc.)
6. I understand that the school reserves the right to dismiss any child who fails to comply with the established regulations and discipline or if financial obligations remain unpaid.
7. I understand the tuition arrangements and agree to make payments according to that schedule.
8. I understand that the school shall not transfer transcripts and other records, except as required by law, until all financial obligations have been met.
9. I agree not to use the school telephone and address directory for the purpose of advertising, personal gain, or to spread influence.

I give permission for my child to take part in all school activities, including sports and school-sponsored trips away from the school premises (except as specifically communicated in written form and attached to this application). Further, in the event my child becomes ill or is injured while under school supervision, I approve the school authorities to will:

A. Contact a parent of the student and follow his/her instructions.

B. In the event neither parent can be reached, contact the student's physician and follow his/her instructions.

Physician's name: _____ Phone # _____

C. If the student's physician cannot be reached, the school authorities will use their own discretion in contacting a properly licensed practicing physician and follow his/her instructions.

PARENTAL COMMITMENTS

ARE YOU:

- 1) In personal agreement with Westlake Christian Academy's Statement of Faith? (see below)
- 2) In support of the school's mission (see page1), as well as policies and procedures outlined in the Westlake Christian Academy's School Parent-School Agreement? (see above)
- 3) Willing for your child to receive Biblical training?
- 4) Agree to relieve the school board and any WCA employees from liability in connection with the above listed activities and instructions.










IF SO, PLEASE SIGN BELOW (ALL PARENTS/GUARDIANS MUST SIGN)

Date _____

Father/Guardian Signature _____

Mother/Guardian Signature _____

STATEMENT OF FAITH

-  We believe the Bible to be the inspired and only infallible, authoritative written Word of God. (II Timothy 3:16-17)
-  We believe that there is one God, eternally existent in one persons: Father, Son, and Holy Spirit. (Matthew 28:18, II Corinthians 13:14)
-  We believe that the universe originated by the creative act of God as revealed in Holy Scripture, and that the form of every kind of life was fixed at the time of it's creation. (Genesis 1:1, John 1:1)
-  We believe in the true deity and true humanity of our Lord Jesus Christ, His pre-existence, His virgin birth, His sinless life, His miracles, His vicarious and anointing death through his shed blood, His bodily resurrection, His ascension to the right hand of the Father, and His future visible return in power and glory. (Colossians 1:13-22, John 1:14)
-  We believe that all men are lost and sinful, and that salvation is received through personal faith in the Lord Jesus Christ and by the act of regeneration of life by the Holy Spirit of God. (Romans 3:23-26, Titus 3:5)
-  We believe that the present indwelling ministry of the Holy Spirit, the Christian is enabled to live a Godly life, and that every believer should practice the holiness which God requires. (Ephesians 1:13-14, Romans 8:1-4)
-  We believe in the spiritual unity of believers in our Lord Jesus Christ. (John 17:20-23, 1 Corinthians 12:12-13)
-  We believe that support of and participation in the task of fulfilling the great commission is an obligation of all believers in our Lord Jesus Christ. (Matthew 28:19-20)
-  We recognize that there are other doctrines held by various Christian believers, which they believe to be consistent with the above. However, such teachings shall not be incorporated as approved by this school.

PROFESSIONAL MEMBERSHIP

Westlake Christian Academy is member school of the Association of Christian Schools International (ACSI) with headquarters in Colorado Springs, Colorado. It is the largest association of Christian schools in the world and also serves as an aid in legal and legislative matters and the educational ministry of Christian schools. Our school benefits from the special bulletins and periodicals which are issued by the association. Our faculty takes part in the professional growth conferences which are conducted annually. Our students benefit from the association by having the opportunity to participate on a broader basis with students from other Christian schools in speech, academic, math, music, and athletic meets.

ACSI provides certification for teachers based on their qualifications in their academic area, Biblical studies, and the Christian philosophy of education. Full-time teachers are required to be certified by ACSI. We believe that requiring teacher certification and appropriate professional credentials is another area of excellence for which we can strive in doing our best for the Lord.

Furthermore, Westlake Christian Academy is recognized by the Illinois State Board of Education. This recognition affords the school opportunities to excel in several areas without jeopardizing our autonomy as an independent Christian school. Such benefits include but are not limited to increased recognition within the local community and throughout the state, and enhanced scholarship opportunities.



OUR SCHOOL IS AN MEMBER OF THE ASSOCIATION
OF CHRISTIAN SCHOOLS INTERNATIONAL AND RECOGNIZED THE
BY THE ILLINOIS STATE BOARD OF EDUCATION.